

**Central Durham Crematorium Joint  
Committee**

**12 May 2010**

**Forward Plan 2010/11**



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**Joint Report of Sharon Spence – Clerk to the Joint Committee; Stuart Crowe – Corporate Director: Resources and Treasurer to the Joint Committee; Terry Collins – Corporate Director: Neighbourhood Services**

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**1. Purpose of the Report**

The purpose of the report is to set out proposals with regards to a suggested forward plan of meetings of the Joint Committee for 2010/11.

**2. Recommendations and reasons**

It is recommended that Members note and approve the Forward Plan attached at Appendix 2.

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## **Appendix 1: Implications**

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### **Finance**

There are no financial implications associated with this report.

### **Staffing**

There are no staffing implications associated with this report.

### **Equality and Diversity**

There are no Equality and Diversity implications associated with this report.

### **Accommodation**

There are no Accommodation implications associated with this report.

### **Crime and Disorder**

There are no Crime and Disorder implications associated with this report.

### **Sustainability**

There are no Sustainability implications associated with this report.

### **Human Rights**

There are no Human Rights implications associated with this report.

### **Localities and Rurality**

There are no Localities and Rurality implications associated with this report.

### **Young People**

There are no Young People implications associated with this report.

### **Consultation**

Officers of Spennymoor Town Council were consulted on the contents of this report.

### **Health**

There are no Health implications associated with this report.

## Appendix 2: Forward Plan : 2010/11 Meetings

<b>Meeting Date</b>	<b>Items / Reports to Consider</b>	<b>Report of</b>
<b>June</b> 30/06/2010 (AGM – TBC)	Nomination and appointment of Chair and Vice Chair for the 2010/11 cycle	Clerk to the Joint Committee
	Performance and Update Briefing Report (No. Cremations, Regulatory changes, strategic and operational developments within the Crematorium)	Superintendent & Registrar
	Financial Monitoring Report 2010/11: Spend to 31/05/10 and Projected Outturn to 31/03/11	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
	Annual Governance Statement 2009/10	Report of Corporate Director, Resources – Treasurer to the Joint Committee
	Statement of Accounts 2009/10	Report of Corporate Director, Resources – Treasurer to the Joint Committee
<b>September</b> 29/09/2010 (TBC)	External Audit Report, Opinion and VFM Conclusion (Outcome of the audit of the 2009/10 Accounts)	District Auditor
	Performance and Update Briefing Report (No. Cremations, Regulatory changes, strategic and operational developments within the Crematorium)	Superintendent & Registrar
	Financial Monitoring Report 2010/11: Spend to 31/08/10 and Projected Outturn to 31/03/11	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
	Risk Register 2010/11	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
	Internal Audit Plan / Scope 2010/11	Report of Corporate Director, Resources – Treasurer to the Joint Committee
	Progress Update – Cremator Replacement (Outcome of Tendering Exercise for Cremators and Update on Design, Planning etc.)	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
<b>January</b> 26/01/2011 (TBC)	Performance and Update Briefing Report (No. Cremations, Regulatory changes, strategic and operational developments within the Crematorium)	Superintendent & Registrar
	Financial Monitoring Report 2009/10: Spend to 31/12/10 and Projected Outturn to 31/03/11	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
	Fees and Charges 2011/12	Joint Report of Corporate Director of Neighbourhoods & Corporate Services

<b>Meeting Date</b>	<b>Items / Reports to Consider</b>	<b>Report of</b>
<b>January</b> 26/01/2011 (TBC) [Cont...]	2011/12 Revenue and Capital Budgets	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
	Risk Register 2010/11	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
	Progress Update – Cremator Replacement	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
April 27/04/2011 (TBC)	Performance and Update Briefing Report (No. Cremations, Regulatory changes, strategic and operational developments within the Crematorium)	Superintendent & Registrar
	Financial Monitoring Report – Provisional Outturn 2010/11	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
	Internal Audit Report 2010/11	Report of Corporate Director, Resources – Treasurer to the Joint Committee
	Draft Annual Governance Statement 2010/11	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
	Progress Update – Cremator Replacement	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
29/06/2011 (AGM – TBC)	Nomination and appointment of Chair and Vice Chair for the 2011/12 cycle	Clerk to the Joint Committee
	Forward Plan 2011/12	Joint Report of the Clerk to the Joint Committee; Corporate Director, Resources/Treasurer to the Joint Committee; Corporate Director Neighbourhoods
	Performance and Update Briefing Report (No. Cremations, Regulatory changes, strategic and operational developments within the Crematorium)	Superintendent & Registrar
	Financial Monitoring Report 2010/11: Spend to 31/05/10 and Projected Outturn to 31/03/11	Joint Report of Corporate Director of Neighbourhoods & Corporate Services
	Annual Governance Statement 2009/10	Report of Corporate Director, Resources – Treasurer to the Joint Committee
	Statement of Accounts 2009/10	Report of Corporate Director, Resources – Treasurer to the Joint Committee